



<b>Meeting</b>		<b>Trust Board – Private meeting</b>	
<b>Date &amp; time</b>		<b>19 December 2018 at 1245hrs – 1345hrs</b>	
<b>Venue</b>		<b>Whittington Education Centre, Room 7</b>	
<b>Non-Executive Director members:</b> Steve Hitchins (Chair) Deborah Harris-Ugbomah David Holt Professor Naomi Fulop Tony Rice Anu Singh Yua Haw Yoe		<b>Executive Director members:</b> Siobhan Harrington, Chief Executive Dr Julie Andrews, Acting Medical Director Stephen Bloomer, Chief Financial Officer Carol Gillen, Chief Operating Officer Michelle Johnson, Chief Nurse & Director of Patient Experience	
<b>Attendees:</b> Norma French, Director of Workforce Jonathan Gardner, Director of Strategy, Development & Corporate Affairs Kate Green, Personal Assistant to Director of Workforce Dr Sarah Humphery, Medical Director, Integrated Care Swarnjit Singh, Trust Corporate Secretary			
<b>Contact for this meeting:</b> <a href="mailto:jonathan.gardner@nhs.net">jonathan.gardner@nhs.net</a>			
<b>AGENDA</b>			
<b>Item</b>	<b>Timing</b>	<b>Title and lead</b>	<b>Action</b>
<b>Standing items</b>			
1	1245	<b>Welcome &amp; apologies</b> <i>Steve Hitchins, Chair</i>	Verbal update
2	1246	<b>Declaration of conflicts of Interest</b> <i>Steve Hitchins, Chair</i>	Verbal update
3	1247	<b>28 November 2018 private meeting draft minutes, action log, matters arising</b> <i>Steve Hitchins, Chair</i>	Approve
<b>Safety and quality</b>			
4	1250	<b>Serious case reviews</b> <i>Michelle Johnson, Chief Nurse</i>	Review
5	1300	<b>Reputational issues</b> <i>Dr Julie Andrews, Acting Medical Director</i>	Review verbal update
6	1310	<b>Medical/Dental staff excluded/restricted from work</b> <i>Dr Julie Andrews, Acting Medical Director</i>	Review

Operational performance and planning			
7	1315	<b>Business development pipeline report</b> <i>Stephen Bloomer, Chief Finance Officer</i>	Approve
Strategy and governance			
8	1325	<b>Strategy update</b> <i>Siobhan Harrington, Chief Executive</i>	Review verbal update
9	1335	<b>Estates Strategy Delivery Committee minutes</b> <i>David Holt, Committee Chair</i>	Review
10	1340	<b>Finance &amp; Business Development Committee minutes</b> <i>Tony Rice, Committee Chair</i>	Review
11	1345	<b>Any other business</b> <i>Steve Hitchins, Chair</i>	Verbal